

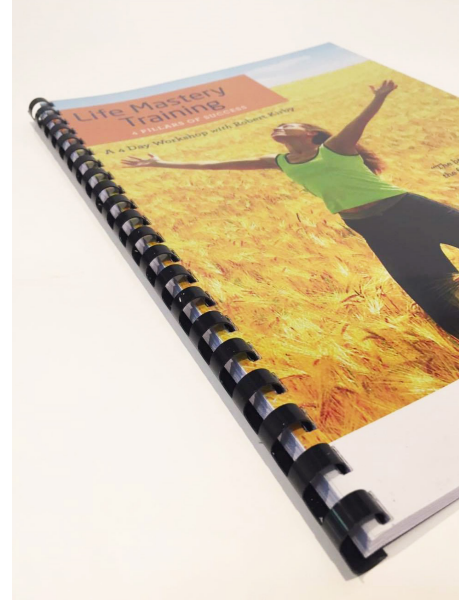
Binding & Finishing Options

Design & Print



Wire Binding

Wire binding is a popular method that allows for a durable spine. Just like plastic comb binding, the wire spine fits through hole punches and allows for pages of the book to be opened flat. The wire binding method also allows enough movement for the pages to folded back on themselves. Front and back covers can be applied to achieve a professional finish.



Plastic Comb Binding

This method uses round plastic spines that fit through hole punches. This type of binding allows the pages of the book to be opened very flat. This is a basic and cost effective option for binding your document. Front and back covers can be applied to achieve a professional finish.



Perfect Binding

Perfect binding is a book binding in which a layer of adhesive holds the pages and cover together. The cover wraps around the inner pages and glues at the spine. Because of this, the cover and the inner pages need to be supplied as two separate files - the internal text should be supplied as pages and the cover as a spread (including the spine).



Thermal Tape Binding

The process of thermal tape binding uses loose pages together at the spine with the application of heat. This method of binding is ideal for use when there is a need to add a professional touch to booklets and formal documents.



Saddle Stitch Binding

Saddle Stitch is a binding stitch made by inserting a staple through the center of folded sheets from the back and clinching in the fold. Usually there are two staples inserted along the spine. Saddle stitch binding requires the page number to equate to a multiple of four because there are four pages to every double sided sheet in the booklet.



Folding

A number of projects incorporate a component of document folding as part of the production process. Kopystop are capable of providing a variety of efficient and accurate folds including A4>DL roll & "Z" folds, A3>A4 folds, A5>A6 folds and more complex multi-stage folding.

More finishing options:

Scoring

Scoring refers to the process of making a crease in paper so it will fold easier. Scoring is beneficial when printing on a heavyweight paper or printing artwork with high saturation on the fold line.

Celloglasing

Celloglasing is when a transparent film is applied either side of the paper and sealed with heat. Celloglasing provides protection, extra thickness and durability to a document. Celloglasing is available in matte or gloss.

Trimming

A guillotine is used to trim large sets of paper at once with a straight edge. Files must be set up with crop marks and bleed in order for us to trim.

Stapling

Stapling can be applied to documents in line, either in the corner of a page or two flat staples at the spine. Conditions apply in order for stapling to be an option, including document size and finishing requirements.

Perforation

Perforation is a series of very small holes in a line, which allows paper/card to pull apart easily. Perforation can be useful for vouchers, or to tear off a certain panel of a brochure.